

St Mirren FC/Scottish FA
EMPLOYEE SPECIFICATION

JOB TITLE: Football Development Officer		
	ESSENTIAL	DESIRABLE
QUALIFICATIONS/ TRAINING	UEFA B Licence or Scottish FA Advanced Children's Licence and C	First Aid Certificate Scottish FA Coach Education Tutor Sports related degree/qualification
WORK EXPERIENCE	<p>Experience of managing and developing a range of football programmes and services across a number of facilities</p> <p>Experience of coaching within a youth club or grassroots club.</p> <p>Experience and knowledge of working with volunteers</p> <p>Practical experience of coach and volunteer recruitment and development</p> <p>Experience of working effectively with partners</p> <p>Have club development experience within Football</p> <p>Experience of working in a relevant sports development environment</p>	Experience of event management

<p>KNOWLEDGE/SKILL/ ABILITY</p>	<p>Knowledge of national sporting/physical activity initiatives & strategies</p> <p>Working knowledge of football clubs and related issues</p> <p>Ability to prioritise competing deadlines and projects</p> <p>Awareness of resource and budget management</p> <p>Good interpersonal & motivational skills</p> <p>Ability to work well as part of a team and on own initiative</p> <p>High quality communication and presentations skills</p> <p>Ability to build effective working relationships</p> <p>Leadership experience</p> <p>Excellent organisational skills</p> <p>Well developed communication skills</p> <p>IT Literacy</p>	<p>Experience of sourcing and securing funding</p> <p>Ability to prepare strategic football plans, integrating with other departments and partners</p> <p>Ability to develop staff and volunteers</p>
<p>OVERALL IMPRESSION I.E. MANNER/SPEECH HEALTH/APPEARANCE</p>	<p>Polite, pleasant and tidy appearance.</p>	
<p>DISPOSITION</p>	<p>Have an interest in sport and sport related activity.</p> <p>Aware of the need to work flexibly</p>	
<p>OTHER (SPECIFY)</p>	<p>Driving Licence</p>	<p>Hold a full and valid driving licence with access to a vehicle.</p>